

## TEAMTALK RADIO OPERATING INSTRUCTIONS

For Rural Canterbury PHO and Pegasus PHO practices



### PRESET NUMBERS

The pre-set buttons on the radio are basically speed dials to RCPHO Base, Pegasus PHO Base, and the Primary Care Emergency Operations Centre (EOC), along with the 'all group' call. Group call in this case means all the member practices in your PHO who have an emergency radio.

**F1** PHO Base      **F2** Group Call      **F4** Primary EOC Base

### MAKING A CALL

To make a call to any of the three pre-set locations, press and hold for approx 1 sec until the radio sets up the call. Press the PTT button on the microphone to talk and release to listen. You can call individual practices by using the scroll buttons to choose the practice and pressing the PTT button to initiate the call.

### MISSED CALLS

If you receive a one to one call (not a group call) and you do not answer, the radio will indicate that you have missed a call by beeping and the callers ID will display on the screen. To call back the number on the screen press the PTT button to set up the call as described above. To delete the missed call press Options, scroll to Delete then press Select. The radio will store up to five missed calls. Repeat the process for each missed call.

### CALL TIMERS

Every call has a time limit; this is indicated by the timer on the screen during a call. One to One calls and Group calls are three minutes long at which time the call will end. To talk longer just set the call up again.

### INACTIVITY TIMER

If during a call the PTT button is not pushed for approximately ten seconds the call will end.

### TESTING

Leave your radio unit on at all times so you can hear any incoming calls. Testing will take place on a regular schedule with your PHO.

## CALL NUMBERS FOR RURAL CANTERBURY PHO AND PEGASUS PHO PRACTICES

### Rural Canterbury PHO

Label	Call String
<b>RCPHO Base</b>	<b>300</b>
Amberley Medical Centre	302
Cheviot Community Health Centre	304
Kaiapoi Family Doctors	307
Rangiora Family Doctors	309
Waikari Health Centre	311
<b>RCPHO Group Call</b>	<b>930</b>
<b>Primary Emergency Operations Centre (Base)</b>	<b>200</b>

Label	Call String
Akaroa Health Centre	301
Ashburton Three Rivers Health	303
Hanmer Springs Health Centre	306
Rakaia Medical Centre	308
Rotherham Amuri Community HC	310
<b>RCPHO Car</b>	<b>320</b>
<b>Primary Emergency Operations Centre (Portable)</b>	<b>201</b>

### Pegasus PHO

Label	Call String
Darfield Medical Centre	401
Leeston Medical Centre	403
Pegasus Medical Centre	405
Rangiora Medical Corner Doctors	407
Diamond Harbour Medical Ctr	409
<b>Pegasus Group Call</b>	<b>940</b>
<b>Primary Emergency Operations Centre (Base)</b>	<b>200</b>

Label	Call String
Kaikoura Health Centre	402
Methven Medical Centre	404
Oxford Community Health Ctr	406
Rolleston Central Health	408
<b>Pegasus PHO Car</b>	<b>420</b>
<b>Primary Emergency Operations Centre (Portable)</b>	<b>201</b>

Contact your PHO if you have any questions, or the Canterbury Primary Response Group –  
[www.primaryhealthresponse.org.nz](http://www.primaryhealthresponse.org.nz)

Hardware related issues: Please call TeamTalk Help Desk on 0800 101 900