COMMUNITY BASED ASSESSMENT CENTRE – POSITION CHECKLIST

Medical Practitioner

**Reports to:**

* CBAC Clinical Leader, Nursing Leader, Medical Shift Leader

**Responsible for:**

* Assessment and treatment of patients and documenting in clinical record
* Making decisions on appropriate treatment and discharge of patients in priority 1 assessment area and as required in other assessment areas.
* Providing assistance and support to registered nursing staff in all CBAC areas as required
* Provide clinical advice and support for patients in other assessment areas where required e.g. Prescriptions of medicines

**Readiness**

* Attend 20 minutes prior to beginning of first shift for orientation; this includes CBAC layout, patient flow, infection control and CBAC assessment and management guidelines
* Review update noticeboard to check for any changes in CBAC procedures since last working

**Duration of shift**

* Attend to patients in order and manner outlined by CBAC guidelines
* Ensure relevant documentation is completed.
* Ensure maintenance and adherence to infection control procedures by all CBAC staff allocated to assessment and treatment areas.
* Provide assistance to other medical, nursing and non-clinical staff as required

**Shift change**

* Where appropriate, ensure management of particular patients is handed over to another doctor
* Advise Leadership team of any problems, or potential problems, arising from the shift