

Objective

Advisors and liaisons represent key stakeholder groups that may be affected by an emergency event who may require particular support or engagement.

Advisor Tasks

Immediately

- 1. RSVP to Primary Care Coordinator’s text message – attend teleconference and briefing at EOC if able.

What is the scale of the emergency, what is the planned response?

Once at EOC

- 1. Check in with the Primary Care Coordinator or EOC Coordinator.

Daily

- 1. Assist with developing appropriate response options.
- 2. Prepare handover report as situation warrants.
- 3. Communicate with stakeholder groups as required.

Ongoing

- 1. Engage with stakeholders.